



IPELRA PRESENTS  
**AN  
INVESTIGATORS  
MINDSET &  
RESPONSIBILITIES**

FROM START TO  
FINISH

Join Leigh Jeter of Michael  
Best & Fredrich as she breaks  
down the investigators role -  
from start to finish.

**Reschedule**

**Location:** United City of Yorkville  
City Council Chambers  
651 Prairie Pointe  
Yorkville, IL

**Date & Time:** **May 1, 2025**

Registration Opens: 8:00 a.m.

Program Starts: 8:30 a.m.  
Program Ends: Noon

### **Showcase Best Practices**

Highlight key strategies for conducting thorough and fair internal workplace investigations from start to finish.

### **Ensure Legal Compliance**

Emphasize the importance of protecting employees' due process rights and meeting statutory requirements.

### **Develop Investigative Skills**

Illustrate essential techniques for conducting effective interviews, including active listening and strategic questioning.

### **Strengthen Evidence Analysis**

Communicate the importance of evaluating evidence objectively to reach well-supported conclusions.

### **Registration**

#### **Parking**

Parking is located in the triangular shaped lot to the West of Yorkville City Hall

#### **Light Refreshments**

Including Coffee, soft drinks, water, and snacks.